



TAD SMITH COLISEUM TERMS OF USE

Accommodations

- 8,910 seats
- Floor must be covered for most events

General Information

This facility is available for use, free of charge, to University of Mississippi departments and organizations.

The Student Union Reservations Office does require that a University account number or Visa/MasterCard number is provided to ensure that the costs of any damages or excessive cleaning can be covered.

Non-University licensees, when approved to use the facility, will be required to pay the following fees:

- \$750.00 user fee per day
- \$75.00 cleaning fee per day

All balances must be paid before the day of the event. If no payment is made, the event will be cancelled. All requests for this space must be made with a notice of at least 30 business days. Any requests made within the 30 day notice will be made at the discretion of the Reservations Office supervisory staff. In addition, all paperwork must be completed and submitted to the Reservations Office in accordance with the deadlines set forth in this document. Failure to meet these deadlines and requests could result in denial of your request or the cancellation of your event.

For this facility, the user must contact Facilities Management Department for support services at (662)915-7003. The user will be responsible for the costs of any such services.

Once the reservation request has been approved, you will receive an email confirming your reservation from the Reservations Office. If there are any mistakes or changes that need to be made, you will need to contact the Student Union Reservations Office at (662)915-7459.

The User will provide the Student Union Reservations Office with the name, address and phone number of the User's representative. This representative will be the sole person authorized to make changes to the reservation.

The User will be responsible for any and all damages caused by the acts of the User, it's employees, agents, patrons, guests and artists whether accidental or otherwise.

The User will be responsible for returning this facility to its original condition upon completion of the event. This includes removal of any props or equipment, cleanup of all trash and restoration of any equipment supplied by the University. Failure to comply with this requirement will result in additional charges of at least \$150.00. The user will be responsible for these charges.

The Athletic Department reserves the right to require that a walkthrough be conducted prior to the scheduled event in order to establish the physical condition of the space. The walkthrough will ensure that all parties involved are aware of the current state of the facility and allow accurate assessment of damages, etc. upon completion of the event.

The Athletic Department reserves the right to require that security be provided by users of Tad Smith Coliseum.

The Athletic Department reserves the right to require that any non-athletic event held in the Tad Smith Coliseum be ticketed by the UM Box Office.

No food, drink or chewing gum will be allowed on the coliseum floor.

No scooters, skateboards, bikes, rollerblades, roller skates, etc. will be allowed in the coliseum.

Basketball-related events have priority for use of Tad Smith Coliseum.

Requests to use Tad Smith Coliseum during the summer months will not be accepted until the start of the fall semester immediately preceding the date being requested.

Certain events will require that the floor be covered by Facilities Management in order to protect the playing surface. This will require additional time to be reserved before and after the actual event time. The cost of covering the floor will be the responsibility of the User.

Student Organizations are required to fill out a Social Registration form online with OrgSync before they receive a confirmation for their event/meeting.

All Federal, State, and Local laws will be enforced and must be abided by. All the rules and regulations stated in the M Book will also be followed when using this facility of the University of Mississippi campus.

I understand all the terms of use for this facility and the laws, rules and regulations associated with this facility. I hold myself responsible for any accidental/intentional incidents during the use of this facility. Providing inaccurate or incomplete information on the request form could result in denial of the request or cancellation of the event.

User Signature

Date