

Posting Materials in and around the Student Union

Summary/Purpose: This policy is for the posting of materials in and around the Student Union.

Posting or displaying fliers, posters, handbills, advertisements, etc. in and around the Student Union on any interior or exterior surface, such as columns, windows, doors, kiosks, etc., and outside designated areas is prohibited. There are designated areas inside the Student Union for the display of posters, signs, display boards, advertisements, and banners. Areas designated for this purpose may require reservation and a fee for use of the space.

Signs, Display Boards, and Banners

An area to the northeast section of the Union Plaza (alongside the Grove) is designated as an area for the display of signs, display boards, and banners. Reservations are open to all registered student organizations and campus departments at no cost. Space is available throughout the year on a first come, first served basis with the exception of campus-wide elections coordinated through the Associated Student Body. (ASB campaign signs may be displayed only during the specific campaign time periods.)

Reservations are made through the Ole Miss Student Union by completing a reservation request and agreement form at least one (1) week in advance of the desired time of display. No display boards may be placed on the grass in The Grove. Reservations are limited to one (1) display board space per group at the specified time. Reservations may only be made for up to one week at a time ("block booking" is prohibited).

The student organization or department is responsible for removing the display at the end of the designated advertising time. If the display is not removed by 4:00 p.m. the last day of reservation, the sponsoring organization or its representative may be billed a minimum of \$50 for the removal. Displays in unauthorized areas will be removed at the sponsor's expense (a minimum of \$50 per board).

No signage may be left out over the weekend. All signage must be removed by 4:00 p.m. on Friday.

Display boards are limited to 36 inches (width), 60 inches (height), 36 inches (diameter at base). Displays that do not meet the specified dimensions will not be approved. Information that may be displayed on approved display boards is limited to the following:

- Name of the organization and organization logo prominently displayed;
- Meeting time, place and date(s);
- Description of upcoming event(s);
- Pictures and/or graphics that directly relate to the event or program.

Since space is limited it is imperative that student organizations and campus departments use the space reserved. Failure to use a reserved space or provide adequate notice prior to the reservation to the Ole Miss Student Union may result in the loss of future privileges.

Interpretation of the regulations and their adjustment to special circumstances will be the prerogative of the Ole Miss Student Union. Failure to abide by the above stated guidelines may

The University of Mississippi

result in loss of privileges and/or further disciplinary action by the Offices of the Dean of Students and/or Conflict Resolution and Student Conduct.